



CITY OF PARMA

PO BOX 608, 305 N. 3rd Street, Parma, ID 83660

Phone #: (208) 722-5138 Fax #: (208) 722-5139

Regular Meeting of the Parma Planning & Zoning Commission
November 3, 2014

A regular meeting of the Parma Planning & Zoning Commission was held on Monday, November 3, 2014, at 7:00 p.m.

PRESENT: Commissioners Floyd Sumsion, Don Bowers and Vernena Jorgensen

ABSENT: Julian Laca and Faye Rumble

OTHERS: City Attorney/Planning & Zoning Administrator Jill Holinka; Mayor Nathan Leigh

ELECTION OF CHAIRMAN: Ms. Holinka noted that with the appointment of Doyle Fisher to the Parma City Council, the Commission needs to appoint a new chairman. Don Bowers nominated Floyd Sumsion for the position of chairman and the motion was seconded by Vernena Jorgensen. The motion carried unanimously. Floyd Sumsion nominated Don Bowers as Vice-Chairman and the motion was seconded by Vernena Jorgensen. The motion carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

A. Workshop Session—Comprehensive Plan Review

Ms. Holinka gave a history on Parma's existing Comprehensive Plan and the need to update it to comply with new state law requirements. She further explained the purpose of the comprehensive plan and the components that must be considered within the plan. She noted that a couple of new planning components are agriculture, airport facilities and National Interest Electric Transmission Corridors. The Commission discussed the Boardman to Hemingway line and its status in terms of location and approval. Mayor Leigh noted that the city of Parma is the only city within Canyon County identified as a partner in the project.

The Commission discussed requirements for greenbelts within the comprehensive plan. Chairman Sumsion noted the existing plan includes planning for a greenbelt along the river, but the city does not necessarily want to maintain such greenbelt space at this time, and the property owners along the river likewise do not want to maintain a greenbelt. Ms. Holinka noted

that greenbelt requirements could be reviewed in connection with the updated comprehensive plan.

The Commission also discussed conversion of residences in the downtown business area to businesses and crosswalks on Highway 95 as necessary elements of the comprehensive plan.

B. Workshop Session—Zoning Code Updates/Amendments

Ms. Holinka noted several updates that are necessary to the zoning code, including amendments to the zoning district designations on the zoning map and within the zoning ordinance that would align the map with the available zoning districts identified in the ordinance. Other areas that may need amendment include: (1) the sign ordinance to address yard sale signs, enforcement and ensure compliance with recent First Amendment cases in the United States Supreme Court; and (2) mobile home standards and siting to comply with recent amendments to the Idaho Local Land Use Planning Act. The Commission discussed these proposed revisions in connection with budget issues. The Commission agreed to work first on updates to the comprehensive plan and then address zoning amendments next year.

Ms. Holinka asked the Commission about the schedule for reviewing the comprehensive plan. The Commission decided to move forward with updates to the comprehensive plan starting in December and reviewing two to three chapters of the plan at a time. The next meeting is scheduled for December 1, 2014 at 7:00 p.m.

ADJOURNMENT:

Vernena Jorgensen moved to adjourn. Motion seconded. Motion carried unanimously. Meeting adjourned at 8:25 p.m.