

Parma City Council
Regular Council Minutes
November 9, 2015

A Regular City Council Meeting was held on Monday, November 9, 2015 at 7:30 p.m. at Parma City Hall.

PRESENT: Mayor Nathan Leigh, Keith Vickers, Oney Eguia, Angie Lee, Vernena Jorgensen, Jim Smith, and Tom Smith

OTHERS: Russell Brooks, Pharmer Engineering; Jill Holinka, City Attorney; Albert Erickson, Police Chief; Angie Mejia, City Clerk-Treasurer; Glenys Rasmussen, Library Director

VISITORS: Don Matson, COMPASS; Wayne Herbel, LHTAC; Bob Rasmussen, Lori Hudson, Tearle Eide, William J. Hartman Jr., Stephanie and Roy Perez, Dave Craft.

Jim Smith moved to amend the Agenda to include a Special Meeting under Mayor's report item C. Angie Lee seconded the motion, motion carried.

MINUTES: The Minutes of the October 26, 2015 Public Hearing and Regular Council Meeting were read for approval. Keith Vickers moved for approval. Vernena Jorgensen seconded the motion, motion carried.

PUBLIC COMMENT: No public comment

EID IT LLC – TEARLE EIDE: Mr. Eide came before Council to introduce his IT consulting business. Mr. Eide was a previous employee with Corporate Technologies and moved on to contract with the Wilder School District. He is currently interested in helping the City proceed with what the City originally needed through Corporate Technologies. The City is not happy with Corporate Technologies and would like to dissolve the contract at the next meeting. The City Attorney will review the original contract.

ALLEYWAY AT 512 N. 5TH STREET – WILLIAM HARTMAN: Mr. Hartman presented to Council information on his property and property line. He is seeking to have his fence in the alleyway to prevent his neighbor from driving through his property. There is a water line that the City is concerned about accessing. Mr. Hartman is willing to have a fence that will allow the City access to the water line. The City will look into finding out if City owns the right away to the alley and if so to possibly abandon but with City access to the water line. Council will take the matter under advisement.

TRANSPORTATION FUNDING OUTREACH – COMPASS, VRT, LHTAC: Wayne Herbel and Don Mattson presented to Council information on how to apply for funding. Mr. Mattson gave an overview on what Compass and Valley Regional Transit do to help cities. Mr. Herbel also gave an overview on what LHTAC and ITD do to help communities and types of funding provided. Information packets contained different information from State funding to Road &

Street Finance Report Updates, funding application process, needs in the City of Parma, funded projects in the City's geographic area, and links for more information.

PRIDE OF PARMA – LILA FAULKES: Mrs. Faulks called earlier this afternoon and canceled.

POLICE REPORT – CHIEF ERICKSON: The month of October brought us Homecoming complete with fireworks and toilet paper. Had a complaint about toilet papering in the City and would like to see an ordinance that bans toilet papering. Unfortunately this would be difficult. Chief has been unable to speak to Mr. Allendar regarding his property on B Street. Chief is asking Council to consider what the next step should be to figure out a solution to the ongoing issue with this property.

In October the police department handled 247 calls for service up from 230 in September. A total of 9 dog license have been sold. The chief has been keeping track of the dogs picked up from the kennel and making sure licenses have been purchased. Currently the police department has no full time openings.

On November 19th the police department will be starting a traffic grant for seatbelt enforcement. There will be more police out for 10 days while the grant is being enforced.

The mayor commented on a nuisance letter that was placed in the Council packets. This was information for Council to be aware of the process of issuing a nuisance violation. Chief provided more detail on the process of the first and second notice for a nuisance violation.

Update on the status of the 2008 Charger and the cause of the engine blow up. The cause is still unknown and will find out the status in about two weeks. The vehicle currently has a new engine.

PUBLIC WORKS REPORT – KEN STEINHAUS: Mr. Steinhaus was not available for the public works report. His report was provided in Council packet for review.

LIBRARY BUILDING – GLENYS RASMUSSEN: Glenys presented Council with information regarding concerns with the library. The library is running out of room and is having to weed out books to make room for new material. Had a staff meeting to find out ways on how to utilize the library better. Currently there are 1800 books in the basement. The concern that Glenys has is the building is too small, too old, and is falling apart. She spoke to Bo Hilliard about possibly trading the current library building with a building he owns located on Grove Avenue by Jackson's. Toured the Parma Furniture building and asked Bo for more information on how old the building and addition are to possibly receive grant money. There are grants that are available to refurbishing buildings into library buildings and to build new library buildings. Glenys will have the information on the Parma Furniture building available to Council as soon as that is provided to her. Glenys informed Council that she has been approached numerous times for a community meeting room that could be rented out to the community. The library needs a work room currently there is no room for classes or art work. The library was approached by STEM to provide special presentations to the community. A 3D printer was also offered to the library but due to lack of space this will have to be turned down.

If City doesn't want to pursue trading buildings then the Library needs to build a new building preferably by the OFB museum. Council member Keith Vickers asked Glenys if she had an idea what it would cost to upgrade the Parma Furniture building to make it useable as a library. She stated conservatively it would cost around \$250,000. The current building is unable to be registered as a historical building due to work that was done to lighting and windows without checking with the historical society first. This unfortunately disqualifies the building from becoming registered as a historical building.

Glenys would like to see some kind of change within a year so that money is not wasted on the current building. Glenys asked Council if the City Engineer would be willing to do a proposal with an architect and do a report to present to Council to help make a decision.

A suggestion was made by Parma resident David Craft that maybe Planning and Zoning could check with the school if possibly a new library building could be built by the school depending on what their future comprehensive plan is.

ATTORNEY REPORT – JILL HOLINKA

- A) Planning & Zoning pre-application fees: Jill presented to Council a resolution for a pre-application fees. Some provision in the zoning and subdivision ordinance regarding pre-application fees may need to be amended but will have to go through Planning and Zoning first and then recommendations will be made to Council. This may cause the City to incur more cost than the City would like. The City will take this under advisement.

MAYOR REPORT:

- A) Planning & Zoning Open Seat Recommendation - Mayor Leigh recommended David Craft for the open Planning & Zoning seat. Keith Vickers motioned to accept David Craft for the Planning & Zoning seat. Jim Smith seconded motion, motion carried.
- B) Airport/Land Acquisition Update – Mayor Leigh presented Council with an update on the airport. Marty with Riedesel Engineering came out last week to measure and stake out the 500 ft. extension of the runway and the safety area around that. The next step is to call the Airport Advisory Committee and speak to Mr. Johnson and his son regarding what the City is seeking for land acquisition and how this will impact their property.
- C) Special Council Meeting – Mayor asked Council to consider a special meeting for next Monday, November 16th. The reason for this meeting is the ICDBG grant's deadline is November 20th. The Council needs to decide if they would like to pursue this grant or move forward on the chlorine removal project that EPA is going to require once the City receives the permit. The City is unable to do both projects. The ICDBG amount is around \$500,000 and the chlorine project around \$300,000. Russell with Pharmer Engineering will have figures available for Council to better make a decision from the water and sewer rate increase next Monday. Council agreed to meet at 7 p.m. on Monday, November 16th.

CITY HALL REPORT – ANGIE MEJIA: Angie presented to Council information on September water and sewer billing. \$58,071.70 was billed out for this month with \$56,668.47 collected at the end of the month. As of November 6, 2015 the City collected \$1,490.96 on 2 liens. Also available in the Council packets are the expenditure and revenue reports for the end of October 31, 2015. These are the first reports of the new fiscal year, again Council was reminded to review these every month.

Currently there is a full-time position available for a Deputy Clerk. The position has been posted through the Department of Labor for the next two weeks. In the meantime, Stephanie Perez our current part-time office clerk will be working full time until the position is filled.

MONTHLY BILLS: The monthly bills for November totaled \$2452.12. Keith Vickers moved to approve the bills. Jim Smith seconded the motion, motion carried.

ADJOURNMENT: Keith Vickers moved to adjourn at 9:27p.m. Jim Smith seconded the motion, motion carried.