

# CITY OF PARMA BUILDING DEPARTMENT

305 N 3<sup>rd</sup> St ~ PO BOX 608 ~ Parma, ID 83660 Phone: 208-722-5138 Fax 208-722-5139

Building Inspector: Steve Pierson Phone: 208-440-3861 Email: [piersonsteve11@gmail.com](mailto:piersonsteve11@gmail.com)

## APPLICATION FOR SIGN PERMIT

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Property Owner/Business: \_\_\_\_\_

Location/Address of Proposed Sign: \_\_\_\_\_

Total Number of Signs Per Application: \_\_\_\_\_

Type of Proposed Sign:  Freestanding  Projecting Sign  Illuminated

Portable/Temporary Sign  Home Occupation  Mounted Signs

Engineered?  Yes  No

Are there currently other signs on the parcel?  Yes  No

If Yes, Explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: No fee or permit is required for the changing of the advertising copy or message on an existing or printed sign. (Uniform Building Code Exemption 303.1)**

Zoning Classification: \_\_\_\_\_

### THE FOLLOWING INFORMATION MUST ACCOMPANY THIS APPLICATION:

1. Two copies of site plan drawn to scale showing location of proposed sign with dimensions to property lines & location of all other signs on site.
2. Two drawings of proposed sign (including supports, footings, dimensions & size of sign as required)

\_\_\_\_\_  
*Signature of Applicant* Date: \_\_\_\_\_

\_\_\_\_\_  
*Planning Approval/City Attorney* Date: \_\_\_\_\_

\_\_\_\_\_  
*Building Approval* Date: \_\_\_\_\_

### OFFICE USE ONLY

Amount: \_\_\_\_\_ Cash: \_\_\_\_\_ Check: \_\_\_\_\_